

By e-Mail/Post



Govt. of India,
Ministry of Finance
O/o Pr. Chief Controller of Accounts
Central Board of Indirect Taxes and Customs
(Coordination, Expenditure Section)
DGACR Building, 1 P Estate, New Delhi-110002
E-Mail: expdr-coord@gov.in

No. Pr.CCA/CBIC/Expdr-Coord/Circular-Instruction/Vol-I/2022-23A11 Dated: 01/01/2023

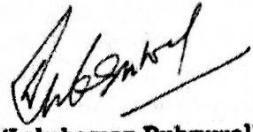
CIRCULAR

SUB : Rotation of Officers/Officials working on Sensitive Posts-reg

Please find enclosed herewith an OM NO. C-11021/63/18/CGA/CVO/Office Guidelines /Vol.II /787 dated 06.01.2023 issued by Jt. CGA, O/o CGA on the subject cited above.

All Zonal Heads of CBIC and PAOs of North Zone, CBIC are therefore requested to ensure strict compliance of the guidelines issued by CVC and DoPT and a report in prescribed Performa on the matter may also be submitted to this office latest by 23-01-2023 positively for further submission to office of the CGA.

This issues with the approval of the Competent Authority.


(Lakshaman Dubruwal)
Sr. Accounts Officer

To:

1. Dy CA, O/O CA(W Z), CBIC, Mumbai
2. ACA, O/o DCA(EZ), CBIC, Kolkata
3. Dy. CA, O/o DCA(SZ), CBIC, Chennai
4. All PAO of North Zone

Copy to:

1. Sr. PS to Pr. CCA, CBIC
2. PS to CCA, CBIC
3. PA to DCA(HQ), O/o Pr CCA, CBIC
4. Sr. AO(Admn), CBIC
5. Sr. AO (ITD) - requested to upload on the ARPIT portal.

Pl. upload on ARPIT

95747/416
09.01.2023

AAO (SK) 09/01/2023

No: C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/ 797
Government of India
Ministry of Finance, Department of Expenditure
Office of Controller General of Accounts
Block-E, GPO Complex, INA, New Delhi-110023
(Vigilance Section)

Date: 06.01.2023

OFFICE MEMORANDUM

Subject:-Rotation of officers/officials working on sensitive posts -reg.

1 am to invite a reference to this office OM No. C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/229 dated 21.06.2022 (copy enclosed) whereby the Guidelines of CVC & DoPT regarding rotational transfer of officers/officials working at sensitive posts were brought to the notice of all concerned for strict compliance of the same.

2. It is reiterated that as per these guidelines, Ministries/departments/organizations are to identify sensitive posts and staff working in these posts and also ensure their rotational transfers after every 2/3 years to avoid developing vested interest. The overstay and continuous postings afford scope for indulging in corrupt activities, developing vested interest, etc. which may not be in the interest of the organization. Accordingly, the Commission has emphasized that periodical rotation of officials holding sensitive posts/jobs needs to be ensured. Sensitive sections have been identified vide O/o CGA OM no.A-19015/Review of Mechanism/2017/MF.CGA/Gr.B/208 dated 06.12.2019 (also mentioned in enclosed OM dated 21.06.2022). All the Pr. CCAs/CCAs/Jt. CGAs/CAs (IC) are requested to identify the sensitive sections/posts in their respective ministries/departments/offices taking into account their functional requirement under intimation to this office.

3. All the Pr. CCAs/CCAs/Jt. CGAs/CAs (IC) are requested to ensure strict compliance of the guidelines issued by CVC and DoPT in letter and spirit. They are requested to submit the compliance report regarding rotation of officials and identification of sensitive sections to the Vigilance Section of O/o CGA by 31.01.2023 in the attached proforma.

4. This issues with the approval of Controller General of Accounts.

Encl. As above.

Sanjai Singh

(Sanjai Singh)

Jt. Controller General of Accounts (Vig.)

To

1. All Pr. CCAs/CCAs/CAs/CC(Pension), Director (INGAF), CFC (Civil Aviation & Tourism) & ADG(B&A), Prasar Bharti
2. All Jt. CGAs, O/o CGA.

Copy to :

1. PPS to CGA
2. PPS to Addl. CGA (PFMS Division)
3. PS to Addl. CGA (HR & O)
4. PS to Addl. CGA (A&FR)
5. Sr.AO(ITD), O/o CGA for uploading on website.
6. Guard file.

Proforma

No.C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/ 797 dated 06/01/2023

Name of Ministry/Department: _____

I. STATUS OF ROTATION OF OFFICERS/OFFICIALS WORKING ON SENSITIVE POSTS

Post/ Level	Serial No.	Name of the Officers/Officials	Sensitive Section in which posted				Transferred to		Date of Transfer	Remarks
			Office	Section	From	To	Office	Section		
Sr. AOs										
PAOs										
AAOs										
Sr. Accts.										
Accts.										
LDCs										
DEOs										
MTSs										
Any other level										

(Post/Level-wise details to be provided)

II. Identification of Section /Post

Ser. No.	Name of Office	Name of Section	Post/Designation	Remarks

No. C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/ 229
GOVERNMENT OF INDIA
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE
OFFICE OF CONTROLLER GENERAL OF ACCOUNTS
MAHALEKHA NIYANTRAK BHAWAN
GPO COMPLEX, E- BLOCK, INA, NEW DELHI-110023

Dated: 21.06.2022

OFFICE MEMORANDUM

Sub.:- Rotation of officers/officials working on sensitive posts-reg.

I am to invite a reference to the guidelines issued vide CVC circular no. 03/09/13 dated 11.09.2013 & DoP&T OM No. F.No. 29062/6/2015-AIS(I)(Pt.I) dated 30.09.2015, on the above cited subject. These guidelines have been brought to the notice of all for compliance from time to time.

2. As per these guidelines, Ministries/departments/organizations and CVOs are to identify sensitive posts and staff working in these posts and also ensure their rotational transfers after every 2/3 years to avoid developing vested interest. The overstay and continuous postings afford scope for indulging in corrupt activities, developing vested interest, etc. which may not be in the interest of the organization. Accordingly, the Commission has emphasized that periodical rotation of officials holding sensitive posts / jobs needs to be ensured.

3. O/o CGA vide OM No. A.19015/Review of Mechanism/2017/MF.CGA/Gr.B/208 dated 06.12.2019 had identified several sensitive sections viz., Administration, inclusive of Establishment (dealing with procurement/purchases/engagement of OAs/DEOs/MTS/Hiring of Vehicles/Handling of cash/transfer and posting/vigilance work), Pre-check and any other sections as decided by the respective Pr.CCA/CCA/CA under CGA's organization. They were further requested to identify sensitive sections/posts in their respective Ministry/Department taking into account their functional requirement under intimation to this office. This may kindly be done on priority.

4. In view of the above, all Pr. CCAs/CCAs/Jt.CGAs/CAs (IC) are requested to ensure strict compliance of the guidelines issued by CVC and DoPT, in letter and spirit.

5. This issues with the approval of the Controller General of Accounts.

Plain
21/6/22
(Deepika Jain)

Jt. Controller General of Accounts (Vig.)

To

1. All Pr. CCAs/CCAs/CAs, CC(Pension), Director (INGAF), CFC (Civil Aviation)
2. JLCGA (Admn.), O/o CGA; *Cham 21/6/22*
3. ADG (B&A), Prasar Bharti.

Copy to:-

1. PPS to CGA → *Cham 21/6/22*
2. PS to Jt. CGA (HR) → *Prasar 21/6/22*
3. Sr.AO (ITD), O/o CGA for uploading on website. → *Prati 21/6/22*
4. Guard file.

e/c